

Minutes : 22.07.2026
SUDBOROUGH PARISH COUNCIL

Clerk: Mr Adam Fox

email: clerk@sudboroughparishcouncil.gov.uk

Chairman Robert Dixon Vice-chair Simon Forde Cllr Sophie Whybrow Cllr Matthew Hunt	were present summoned to an Ordinary Meeting of the Parish Council at 19:30 on Wednesday 22nd of July, 2026 at Francis Giffen Memorial Hall
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Clerk's Report available online and at the meeting

26/033 – To receive and accept any apologies

No apologies

26/034 – Approval of the minutes from the meeting 20/05/2026

Resolved

26/035 – Resolve to add page numbers on minutes from as they were not added before the minutes were signed

Resolved. The chair added the page numbers, 14, 15, 16, 17 to the previously signed minutes and confirmed these were contiguous with the minute book

26/036 – Public session

None

26/037 – Declarations of interest & requests for dispensation

None

26/038 – Responses to the public session

None

26/039 – Planning

- a) EN/10/01376/FUL: Indoor Riding School, Manor Yard, Main Street, Sudborough, NN14 3BX
Full Planning Permission: Full Planning and Listed Building Consent Application for the creation of two dwellings, including extensions and associated works (House type change associated with extant permissions EN/10/01376/FUL & EN/10/01378/LBC)
- b) EN/10/01378/LBC: Indoor Riding School, Manor Yard, Main Street, Sudborough, NN14 3BX
Full Planning Permission: Full Planning and Listed Building Consent Application for the creation of two dwellings, including extensions and

Signed:

Dated:

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associated works (House type change associated with extant permissions EN/10/01376/FUL & EN/10/01378/LBC)

Resolved no comments

26/040 – Finance

- a) Report from the RFO. As of 09/07/2026 the Unity Balance was £30,447.05
- b) Savings account application
- c) Schedule of Payments
 - i. £420.19 – BACS – Gallagher Insurance
 - ii. £79.20 – BACS – DM Payroll Sept 2026
 - iii. £86.79 – DD – npower – Lighting electricity May
 - iv. £70.93 – DD – npower – Lighting electricity June
 - v. £6.00 – DD – Unity – Bank fee May
 - vi. £6.00 – DD – Unity – Bank fee June
 - vii. £395.75 – SO – Adam Fox - Salary May
 - viii. £395.75 – SO – Adam Fox - Salary June
 - ix. £50.28 – SO – Cloudy IT 365 Subscription May
 - x. £50.28 – SO – Cloudy IT 365 Subscription June
 - xi. £26.40 – SO – EON

Resolved. The savings account application has been posted

26/041 – Review Complaints Procedure

Resolved with some minor edits suggested on paper and provided to the Clerk

26/042 – Review Publication Scheme

Resolved

26/043 – Resolve further actions for the NNC Greenways regarding a potential green corridor for walking or cycling between Sudborough and Brigstock

It has been confirmed that the land owners has been approached but were not inclined to support rights of way. Cllr Dixon presented some materials provided by NNC's Greenways Officer, Lucy Hawes, identifying possible options for the route of a green corridor for walking and cycling between Sudborough and Brigstock.

- **The options south of the A6116 are not feasible without landowner support.**
- **The options north of the A6116 seem feasible but are circuitous.**

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Cllr Dixon will attend a Teams meeting to discuss the options with Ms Hawes and the chairs of other local parish councils on 1 September

26/044 – Resolve to hear from Cllr Forde as the representative trustee with the Francis Giffen Memorial Hall

The Village Hall is stable and has sufficient reserves. The trustees are currently considering maintenance and renovation work. The trustees requested the Parish Council consider if they would like to support and provide some funding for an event. The Parish Council requested a budgeted proposal

26/045 – Resolve whether or not to add our support to a joint letter to local MPs and the Leader of North Northamptonshire Council supporting the principles of Zane’s Law and the proposed Clean Land (Human Rights) Bill, focused on improving transparency and oversight of historic contaminated land and landfill sites, and reinforcing the “polluter pays” principle. This was deferred from the last meeting to ask for a draft of the letter. They responded 21/05 that the draft was being finalised. Chased 04/07/2026. Draft received 12/07/2026

Resolved to support the principles underpinning The Clean Land (Human Rights) Bill or other legislation for stronger protections relating to contaminated land and previous landfill sites.

Resolved to write to the leader of Kettering Town Council saying we do not wish to be a joint signatory of the proposed letter. However, as we have resolved as above and support the aims of the proposed letter, we will consider following it up with our own communication to the leader of NNC supporting Kettering Town Council’s letter once that letter has been sent and we have received a copy of it.

26/046 – Resolve to hear an update on the transfer of the paddock and consider next actions

No progress to report. The Council are waiting to hear from the solicitors acting for the trustees

26/047 – Resolve to hear an update on issues relating to safety on the A6116

No progress at this time

26/048 – Resolve to apply for The Development Impact Fund for the Magna Park site

Resolved in principle to make an application for a share of the Magna

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Park (Corby) Development Impact Fund recently established by NNC. Next steps deferred until applications open in August/September 2026. The matter is to be discussed at a meeting of the Magna Park Community Liaison Group on 28 July which Cllr Dixon will be attending.

26/049 – Resolve to exclude press and public on the grounds that the following item is confidential

Deferred to the next meeting

26/050 – Review and approve new employment contract for the clerk

Deferred to the next meeting for a rewrite

26/051 – Close: 20:30 Next ordinary meeting: 16/09/2026