

# Agenda : 19.11.2025

## SUDBOROUGH PARISH COUNCIL

Clerk: Mr Adam Fox

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Chairman Robert Dixon Vice-chair Simon Forde Cllr Sophie Whybrow Cllr Matthew Hunt Cllr Mary Gordon	are summoned to an Ordinary Meeting of the Parish Council <b>at 19:30 on Wednesday</b> <b>19<sup>th</sup> of November, 2025</b> at <b>Francis Giffen Memorial Hall</b>
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### Clerk's Report available online and at the meeting

25/065 – To receive and accept any apologies
25/066 – Approval of the minutes from the meeting 17/09/2025
25/067 – Public session
25/068 – Declarations of interest & requests for dispensation
25/069 – Responses to the public session
25/070 – Planning a) 25/01261/TCA - Tree - Notification of Works in a CA: T1; Horse Chestnut - Pollard to leave pollarded head 6m above ground level.
25/071 – Finance a) Report from the RFO. As of 14/11/2025 the Unity Bank balance is £24,659.97 missing grass cutting grant b) To accept Q3 2025 bank reconciliation c) Schedule of Payments i. £861.00 – BACS – Mowerman – Grasscutting ii. £145.00 – BACS – Curtis Website Design – maintenance & hosting iii. £26.40 – DD – EON – Lighting maintenance iv. £79.20 – DD – npower – Lighting electricity v. £93.22 – DD – npower – Lighting electricity vi. £704.23 – DD – Public works loan repayment vii. £6.00 – DD – Unity – Bank fee September viii. £6.00 – DD – Unity – Bank fee October ix. £371.00 – SO – Adam Fox - Salary September x. £371.00 – SO – Adam Fox - Salary October xi. £51.12 – SO – Cloudy IT 365 Subscription September xii. £51.12 – SO – Cloudy IT 365 Subscription October
25/072 – Resolve to accept grass cutting agreement for 2026 with grant of £313.49
25/073 – Resolve to fund or organise a Christmas event or celebration

Please note, Members of the Public and Press are welcome to attend. Under the Openness of Local Government Bodies Regulations 2014 members of the public are permitted to photograph, film, broadcast and report on the meeting, subject to the efficient running of the business and the meeting not being disrupted.

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### **SUDBOROUGH PARISH COUNCIL**

25/074 – Resolve to hear an update on the green spaces project
25/075 – Resolve to accept the budget for the 26/27 financial year
25/076 – Resolve the value of the precept to be requested from NNC for the 26/27 financial year
25/077 – Resolve to consider the kind offer by the Trustees of Mrs Giffen providing the Parish Council to take ownership of the paddock providing the Parish Council covers the costs of conveyancing incurred by the Trust
25/078 – To appoint a Climate & Nature Champion to represent the council in matters relating to the climate, nature, and the environment
25/079 – To hear a report from the council’s representative trustee for the Franci Giffen Memorial Hall.
25/081 – Resolve to hear an update on issues relating to safety on the A6116
25/082 – Resolve to hear an update on the Magna Park development
25/083 – Resolve to exclude press and public on the grounds that the following item is confidential
25/084 – To accept new pay scales and backdate according to recommendation
25/085 – Close:                      Next ordinary meeting:

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